

SGFSA Coaches – RE : **New Registration Procedure SGFSA and ASA**

There are a few changes this year that have taken place with respect to team insurance. After talking to Fuzzy Buckenberger, Spokane ASA Commissioner, he has told me that there is no longer team insurance. It has been replaced with individual insurance that is received when the head coach or team manager registers each player online through www.registerasa.com. In the past, your team has paid a “team registration fee” which included team insurance. Each team will still have to pay a team registration fee; however, it has been reduced. The team registration fee is now \$200 with a \$100 rebate given at the May coaches’ meeting where you get your schedule and pick up balls. **SGFSA is accepting Team Registration fees now.** Player registration fees remain at \$60/player through the regular scheduled SGFSA meeting in May. After that date, player registration fees are \$75/player.

How ASA Registration Works. You will need to go to www.registerasa.com and type in your login (if you already have one). If not, you simply need to create a member profile to get a login and password. Once you have entered your login and password, you need to scroll to the bottom of the page, under Quick Links, and click ADD NEW TEAM. You will need to enter your role – the person adding all players should check the box marked team administrator AND team manager. If they are the head coach or assistant coach, they should check that box too. You WILL NOT be able to add any members to your team if you do not check team administrator and team manager.

Add your team name
Select the season – 20xx
Add Community/Home Town [*i.e.*, Spokane , WA]
Registration Type – INDIVIDUAL REGISTRATION
Team Type – YOUTH
Division – Girls Fast Pitch
Classification – [This is your age group, *i.e.*, 10U, 12U, etc.]
League – JO
Registration Option – JO Individual \$250 deductible, **PHOTO CARD**

Then press ADD Team. This is your team, and now you can add your players (ADD MEMBERS).

It is required that you have an email, address, telephone number, date of birth and digital photo that you will upload. Once you have entered your team, you can enter your coaches. Fuzzy is requiring that ALL coaches in the dugout be ACE Certified for championship play. Renee Stewart (509-869-6757 or email: jastew1@comcast.net) concerning ACE certification.

After you have entered all your information, it will indicate that the status is PENDING. Your registration will not be complete until you send all your birth certificates to Fuzzy. Fuzzy will not accept them via email. He wants hard copies. Additionally, they MUST be certified copies of birth certificates, or they will NOT be accepted. They cannot be from the hospital, they need to be a certified copy from the County which the player was born. Together with birth certificates, Fuzzy will need \$16 per player that is being registered to that team. Once the birth certificate and funds are received by Fuzzy, he will cross-check the birth certificates with the birth dates inputted on the computer. If everything checks out, your status will be approved, and the Player ID and Insurance cards will be mailed to the Team Administrator/Manager.

As far as league, at the May meeting, when you bring in your SGFSA player registration forms, you will also need to bring in a copy of the ASA PHOTO cards. This will be the league’s proof that your players are insured.

PLEASE NOTE that your players ARE NOT insured until your registration is APPROVED by Fuzzy.
You want to be sure your team is insured BEFORE you start practicing.

Questions: Contact Renee Stewart (509-869-6757 or email: jastew1@comcast.net), President SGFSA .
Thanks!